

SECRETARY, RAILWAY BOARD

File No. NHSRCL-CO/MA/HR/01/Deputation/582/1

ORGANIZATION : NATIONAL HIGH SPEED RAIL CORPORATION LTD. (NHSRCL)

VACANCY NOTICE NO. : NHSRCL/DEPU/JGM-DGM/01/2021

TITLE & NO. OF POSTS : JGM / DGM - 01 POST

LOCATION : NEW DELHI

DURATION : FIVE YEARS, SUBJECT TO EXEMPTION FROM THE RULE OF IMMEDIATE ABSORPTION BEYOND 31.12.2023

SERVICE : RBSSS

AGE : NOT ABOVE 55 YEARS

TERMS OF APPOINTMENT : DEPUTATION

SCALE OF PAY : PARENT PAY PLUS DEPUTATION ALLOWANCE & PERKS AS PER COMPANY POLICY

ELIGIBILITY REQUIREMENTS : (I) RBSSS GROUP- 'A' OR GROUP-'B' OFFICERS SHOULD BE IN LEVEL-12 OR LEVEL-11 OR LEVEL-10 (IN 7th PC) GP-7600/- OR GP-6600/- OR GP-5400/- (PRE-REVISED)
(II) MINIMUM 20 YEARS OF WORK EXPERIENCE OF STENOGRAPHY, SECRETARIAL MANAGEMENT, DRAFTING ETC.
(III) THE OFFICER SHOULD HAVE WORKED WITH AT LEAST EXECUTIVE DIRECTOR LEVEL OFFICERS
(IV) THE OFFICER SHOULD HAVE WORKING KNOWLEDGE OF COMPUTER (MS OFFICE)

NOTE : (I) CUT OFF DATE FOR ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE
(II) APPLICANT MUST SUBMIT A DECLARATION OF NOT SEEKING RETURN FROM NHSRCL FOR MINIMUM FIVE YEARS

WEB ADDRESS : www.nhsrcl.in

DATE OF NOTIFICATION : 05.01.2021

CLOSING DATE : 30 DAYS FROM THE DATE OF ISSUE

MODE OF APPLY : APPLICATION SHOULD BE SUBMITTED THROUGH PROPER CHANNEL IN PRESCRIBED PROFORMA AVAILABLE AT THE WEB ADDRESS INDICATED ABOVE. FORWARD THE APPLICATIONS OF ELIGIBLE CANDIDATES ALONGWITH VIGILANCE/DAR CLEARANCE AND APARS OF FIVE YEARS TO CORPORATE OFFICE/NHSRCL, NEW DELHI. ADVANCE COPY OF APPLICATION DULY FILLED IN AND SIGNED MAY ALSO BE SENT BY CANDIDATE THROUGH E-MAIL IN PDF FORMAT TO dgm1hr@nhsrcl.in

Signature
DGM/HR
NHSRCL

नेशनल हाई स्पीड रेल कॉर्पोरेशन लिमिटेड

(केन्द्र सरकार एवं भाग लेने वाली राज्य सरकारों की संयुक्त क्षेत्र कंपनी)

National High Speed Rail Corporation Limited

(A Joint Sector Company of Govt. of India and Participating State Government)

पंजीकृत कार्यालय: एशिया भवन, द्वितीय तल, रोड नं.-205, सेक्टर-9, द्वारका, नई दिल्ली-110077

Registered Office: Asia Bhawan, Second Floor, Road No.-205, Sector-9, Dwarka, New Delhi-110077

+91-11-28070001/02/03/04 +91-11-28070150 psmd@nhsrcl.in

CIN No. U60200DL2016GOI291002

[f](https://www.facebook.com/NHSRCL)/NHSRCL [@nhsrcl](https://twitter.com/nhsrcl) www.nhsrcl.in