

No. NHSRCL/Vacancy Notice - 28/2018

National High Speed Rail Corporation Limited (NHSRCL), is a joint sector company of Govt. of India and Participating State Governments formed for implementation of High Speed Train Corridor Project in India.

It is one of the most ambitious project in rail infrastructure sector, to give economy a boost and to build first ever high-speed rail corridor of India, between Mumbai-Ahmedabad. The corporation is planning to position itself as one of the best employers by adopting modern HR practices and is designing an employee's friendly HR policy. To work with NHSRCL will not only give exposure to its employees in terms of best in class technology but will also provide other benefits.

The company invites application from the regular/contractual employees/officers/managers working in **Central Public Sector Undertakings (or SPVs)/Metro Railways/Private Sector** for the post of **Assistant Manager/Manager (Finance)** on **Contractual** basis.

Organisation	NHSRCL
Title of post - No of vacancies	Assistant Manager / Manager (Finance) – 06 Posts Mumbai – 02, Ahmedabad – 02, Surat – 01, Vadodara -01
Place of Posting	Mumbai/Ahmedabad/Vadodara/Surat
Scale	Assistant Manager (E2) - (50,000-1,60,000), Manager (E3) - (60,000-1,80,000)
Period of Employment	For a contract period of 3 years extendable by another 2 years as per decision of NHSRCL.
Education Qualification	<u>Essential :-</u> <u>For Manager (Finance)</u> – Bachelor Degree from a recognised university and MBA (Finance) from a recognised University/Institute or CA/CMA. <u>For Assistant Manager (Finance)</u> – Bachelor Degree from a recognised university and MBA (Finance) from a recognised University/Institute or CA/CMA . <u>Desirable: -</u> Qualified in Japanese Language Proficiency Test (JLPT) Level – 5 or Level-4 or Level-3.
Eligibility criteria	For the post of Manager (Finance) (E3) A. Minimum 5 years work experience. B. The candidate should have experience of at least 2 years of working in the areas detailed in job description of the post. C. The candidate from Private Sector should be drawing a compensation more than Rs. 8,00,000 per annum. For the post of Assistant Manager (Finance) (E2) A. Minimum 3 years work experience. B. The candidate should have experience of at least 2 years of

	<p>working in the areas detailed in job description of the post.</p> <p>C. The candidate from Private Sector should be drawing a compensation more than Rs. 6,00,000 per annum.</p>
Mode of Selection	<p>A. Shortlisted candidates would be required to make a small presentation on the jobs handled by them and their experience in the areas detailed in the job description of the post.</p> <p>B. Interview.</p>
Job Description	<p>The officer will be expected to perform following functions: -</p> <ol style="list-style-type: none"> 1. Finalization of tender documents (Standard bidding documents). 2. Bid Process Management (including bid costing, tender evaluation and finalization). 3. Contract Management (including payments, variations and contract closing). 4. Estimating and costing including rate analysis. 5. Annual Budgeting 6. Taxation 7. All aspects/matters related to corporate financing. 8. Financial aspects of service matters 9. Any other job assigned by senior Management
How to apply	<p>The candidates applying for the above post should submit their application to General Manager (HR) as per enclosed application form.</p> <p>The envelope containing the application should be superscripted “Application for the post of Assistant Manager/ Manager (Finance)”. The application should be addressed to General Manager (HR), National High Speed Rail Corporation Limited (NHSRCL), Asia Bhawan, Road-205, Sector -9 Dwarka, New Delhi-110077.</p> <p>Last date of Application reaching the addressee either by post or by hand is 31.10.2018</p>
Closing date	31.10.2018

General Conditions:

1. Experience and other eligibility criteria shall be reckoned as on **31.10.2018.**
2. NHSRCL will not be responsible for any postal delay/ wrong delivery/ non-delivery of communication by the candidate at any stage of the recruitment process.
3. Incomplete application or application without supporting documents will be rejected and no correspondence in this regard will be entertained.
4. Mere conformity to the job requirements or submission of application will not entitle a candidate to be called for interview. Instead, depending upon the

quantum of response of applications, the Management may, if found necessary, prescribe a competitive written test/ personal interview or both or raise/relax the Standard of Specifications to restrict/allow the number of candidates to be called for interview.

5. Management reserves the right to call or not to call any / all of the candidates who have responded against this advertisement or to cancel/postpone the entire process itself due to various administrative reasons.
6. No correspondence will be entertained with the candidates not short listed for interview or for any enquiry.
7. Candidates are advised to check their email (including spam) and official website of NHSRCL from time to time for any information/updates on the recruitment process.
8. Eligible candidates shortlisted based on the initial scrutiny will be called for interview. Suitable communications in this regard will be sent to the candidates individually.
9. Out-station candidates called for interview will be paid TA as per company rules.
10. The decision of Management regarding selection will be final.
11. The appointment of selected candidates will be subject to their medical fitness for such appointment based on Medical Examination as per the Directives of the Company.

The medical standard for different categories are outlined below: -

- a) **Executive/Technical:** (Civil, Electrical, S&T, IT, Architecture, Property Development etc) Physically fit in all respects, Visual Standards – Distant Vision: 6/9-6/9 or 6/6-6/12 with or without glasses/contact lens. Near Vision: II-III with or without glasses. Color Vision, Binocular Vision, Field of Vision & Night Vision should be normal. Lasik Surgery not allowed.
- b) **Executive/Non-Technical:** (Accounts, Legal, Finance, Personal etc.) Physically fit in all respects. Visual Standards – Distant Vision: 6/9-6/12 with or without glasses. Near Vision: II-III with or without glasses.

(In respect of technical services, the total amount of myopia (including cylinder) should not exceed – 4 Diopters and the total amount of Hypermetropia should not exceed +4 Diopter).

Note: The above medical standards (criteria) are indicative and not exhaustive, and apply to candidates in general. For detailed information, refer Indian Railway Medical Manual (IRMM). Candidates may note that for vision correction, Lasik surgery or any form of radial keratotomy is not permitted at all.

12. Applicants appointed on regular basis will be on probation for a period of one year.
13. Selected candidates during the period of his/her employment will be required to serve at any location/office of NHSRCL.
14. The details of various grades, Pay scales & CTC are as under:

Sl. No	Grade	Pay Scale	CTC per annum (In INR Approx.)
1	E-2	Rs.50,000-1,60,000	Rs. 15.00 Lakhs
2	E-3	Rs.60,000-1,80,000	Rs. 18.00 Lakhs
3	E-4	Rs.70,000-2,00,000	Rs. 20.00 Lakhs
4	E-5	Rs.80,000-2,20,000	Rs. 23.00 Lakhs
5	E-6	Rs.90,000-2,40,000	Rs. 26.00 Lakhs
6	E-7	Rs.1,00,000-2,60,000	Rs. 28.00 Lakhs
7	E-8	Rs.1,20,000-2,80,000	Rs. 34.00 Lakhs
8	E-9	Rs. 1,50,000-3,00,000	Rs. 41.00 Lakhs